

T hornridge After School Program T.A.S.P.

Student Referral Form

Please fill out this form if you have a student in your class that is having difficulty mastering the subject. The more information that you provide, the better prepared we can be in helping the student! All students given a referral will be working with a teacher/tutor and/or on PLATO. Individual teachers are responsible for assigning PLATO tasks to students. When students have completed their assigned PLATO activities, TASP staff will print a completion report and give one copy to the student and one to the assigning teacher.

Please let the student know that you have referred them to TASP, give the student this form, and instruct them to bring it with them to TASP. Additionally, let the student's *parent* know that you have referred them to the program so they are aware that their student will be staying after school; you should also enter a "TASP Referral on (enter date)" comment in Power Teacher for all students you refer to TASP.

Please print clearly.

Date: _____

Student Name: _____

Student ID#: _____

Teacher Name: _____

Subject: _____

Areas in need of assistance (please list specific benchmarks):

Assignments to be completed while in TASP:

Specific Classroom Assignment:	To Be Completed By (enter date):

Specific PLATO Assignment:	To Be Completed By (enter date):

Please remember it is crucial to contact the parent/guardian and let them know you are referring their child. In this space, please let us know the date you have spoken to the parent, the phone number or other method of contact, and what the response was.

Date Parent Was Contacted: _____

Phone Number (or other method of contact): _____

Response of Parent: _____