



Greetings Thunderbirds,

Spring Parent-Teacher Conferences are just a few days away. This notification serves to remind you of the following dates and times:

- Thursday, February 25, 2021 4:30 p.m. – 7:30 p.m. (**This is a regular school day for students.**)
  - Teacher will break from 6:00 p.m. to 6:10 p.m.
- Friday, February 26, 2021 8:00 a.m. – 11:00 a.m. (**No school for students.**)
  - Teachers will break from 10:00 a.m. to 10:10 a.m.

The event will once again be held virtually. Parents will be able to sign-up for 10-minute conferences with their student's teachers. **Parents may use either their personal email or student's email, but are required to type their student's name into the description box when signing up for each meeting.** Parents that have multiple students with the same teacher may only sign-up for one 10-minute conference with that teacher, and both students will be discussed during that time. Please utilize the spreadsheet link attached below to access the links to each teacher's Google Calendar Appointment Page in order to sign-up for a conference.

### **Spreadsheet of Teacher Links for Appointment Slots**

[https://docs.google.com/spreadsheets/d/18nYRUBM5wqiwCcdmEqD8zq7q7NVe0GS\\_GsG-8kSIIIA/edit?usp=drive\\_web&oid=115384781090872500252](https://docs.google.com/spreadsheets/d/18nYRUBM5wqiwCcdmEqD8zq7q7NVe0GS_GsG-8kSIIIA/edit?usp=drive_web&oid=115384781090872500252)

**The spreadsheet will lock 30 minutes prior to the event on each day and remain locked the entire 3 hours each day.**

Please reference the following video for assistance with signing up for conferences. Subtitles may be added by clicking the CC button (closed captioning).

### **Help Video for Appointment Sign-up**

[https://drive.google.com/file/d/1nTRtq-P9LUQIYqLoh6cTz1jnVyY\\_ykhG/view](https://drive.google.com/file/d/1nTRtq-P9LUQIYqLoh6cTz1jnVyY_ykhG/view)

For any additional information, please contact Ms. Maria Brown at [brown.maria@district205.net](mailto:brown.maria@district205.net) or Mr. Kyle Rusco at [rusco.kyle@district205.net](mailto:rusco.kyle@district205.net).

