

**Mrs. Goodman's FULLY Remote Learning Plan**  
**English IV - Fall 2020**

As of August 19, 2020 Outlook Academy, as well as all District 205 schools, are engaging in fully remote learning for all students. Google Classroom will have everything that students will need to perform. Once the student accepts the classroom invitation, I invite the parents to join via the email address that is in PowerSchool. If you do not have a guardian email on file and would like to be invited to the classroom please send me an email with your updated information. You can also log into PowerSchool and update your information there as well.

**What to Expect When Remote Learning**

Similarly to our in person plan, Remote Learning will be clear, consistent, engaging, academically challenging, supportive and flexible for all students. We are trying to keep as close to the mission of Outlook as possible, to help educate the whole student.

**LIVE sessions**

All students are expected to attend a Google Meet LIVE session every Monday, Tuesday, Wednesday, and Thursday. Attendance will be taken in each of these sessions. I will not require the students to turn on their cameras, as some may be uncomfortable. I will require they have audio available so they can participate in class discussions or small group collaborations. To enter our Google Meet LIVE session students just need to click the link at the top of the Google Classroom stream.

**Office Hours**

Mrs. Goodman's office hours are Monday through Thursday from 1:00 to 3:30. It is easier to set up an appointment so we can meet via the classroom link, but an email or phone call are just as good. Fridays I am available by appointment from 8:30-3:30. Fridays during our usual class times I may ask students to meet with me for extra help. My contact information is at the bottom of this document.

## Weekly Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>LIVE Classes</b>            Block 1:            8:30-9:20            Block 2:            9:30-10:20            Block 3:            10:30-11:20            Block 4:            11:30-12:20</p> <p><b>Office Hours</b>  <b>1:00 - 3:30</b></p> <p><u>Students:</u>            Will complete remote learning assignments and/or lessons and submit</p>	<p><b>LIVE Classes</b>            Block 1:            8:30-9:20            Block 2:            9:30-10:20            Block 3:            10:30-11:20            Block 4:            11:30-12:20</p> <p><b>Office Hours</b>  <b>1:00 - 3:30</b></p> <p><u>Students:</u>            Will complete remote learning assignments and/or lessons and submit</p>	<p><b>LIVE Classes</b>            Block 1:            8:30-9:20            Block 2:            9:30-10:20            Block 3:            10:30-11:20            Block 4:            11:30-12:20</p> <p><b>Office Hours</b>  <b>1:00 - 3:30</b></p> <p><u>Students:</u>            Will complete remote learning assignments and/or lessons and submit</p>	<p><b>LIVE Classes</b>            Block 1:            8:30-9:20            Block 2:            9:30-10:20            Block 3:            10:30-11:20            Block 4:            11:30-12:20</p> <p><b>Office Hours</b>  <b>1:00 - 3:30</b></p> <p><u>Students:</u>            Will complete remote learning assignments and/or lessons and submit</p>	<p><b>Help Sessions</b>            Block 1:            8:30-9:20            Block 2:            9:30-10:20            Block 3:            10:30-11:20            Block 4:            11:30-12:20</p> <p><u>Students:</u>            Will complete remote learning assignments and/or lessons and submit</p> <p><b>Office Hours</b>  <b>8:30-3:30 by appointment for meetings.</b></p>

### The Gradebook

In order to keep students, parents, counselors, and other stakeholders in the loop, I will be updating the gradebook weekly. I will only be using PowerSchool as my official gradebook. English IV grades are based on total points, and every assignment is important to their grade.

### Rule #1: Don't panic, stress out, or shut down.

That's it. There is only 1 rule. We are all figuring out Remote Learning together for the first time. We all deserve grace, mercy, patience, and encouragement as we navigate this new learning format. I know we are all doing our best; that means if a student misses a deadline, has tech problems, has brothers and/or sisters running crazy through the background of a streaming class, or has a home experience that deters them from logging into class, we should remember Rule #1. If I have tech issues or log in 2-3 minutes late because my dogs are going crazy, I will remember Rule #1.

## **What to Do if Someone Is Breaking Rule #1**

The learning that happened in March is not the type of learning we are doing now. We learned a lot last spring, and we used that insight to design more effective learning that is clear, consistent, engaging, academically challenging, supportive, and flexible. But this can all be very overwhelming for students, caregivers, and school staff. What do we do if we're breaking Rule #1 and starting to panic, stress out, or shut down? Here are some tips...

1. Reach out early and often. I am here to help, not make this process harder. You are supported. Contact me via email or phone. I will return messages within 24 hours. You can also call the school to contact social workers, counselors, assistant principals, and/or school administrators should you have a concern you do not feel comfortable addressing with me.
2. Let me know how things are going! If a student is not responding well to the layout of Remote Learning, let's revisit our class and learning procedures to see if we can't figure out a better plan specific to your student. If things are going well, that information is just as valuable. Keep me updated.
3. If a student misses a class, a deadline, a login, or becomes confused or overwhelmed...take a breath. Gather yourself. Spend a bit of time doing something you enjoy that calms you or helps you release your stress, then reach out to talk about what's happening. Your mental and physical health are priority over an English assignment, I promise.

## **Questions? Comments? Concerns?**

Please let me know how I can best serve you. Again, email or call whenever needed. I will return messages within 24 hours. I am here to help, and I truly look forward to doing my very best to teach all of our students this year.

Email: [agoodman@ttdistrict205.net](mailto:agoodman@ttdistrict205.net)

Phone: 708-761-0018 (Call or Text)